



# STEELERS Netball Club<sup>INC</sup>

KINGSWAY ANCHORS STEELERS Netball Club INC

## By Laws OF KINGSWAY ANCHORS STEELERS NETBALL CLUB INC

Dated: FEBRUARY 2017

The By Laws of the club are implemented alongside the clubs Policy and Procedure Manual. All policies are reviewed annually and updated as required



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## **1.0 The Committee**

Nominations and Applications – the prior consent of any nominee shall be obtained. It is recommended that nominees submit curriculum vitae outlining their experience and suitability

- (a) Nominations on the prescribed forms for the positions for all stated positions shall be called for and received by the current committee at a stipulated date prior to the Annual General Meeting. All nominees must be 18 years or over
- (b) All nominations will be accepted at the Annual General Meeting. In the event that there are two (2) nominations for the same position, the nominees will have the opportunity to rekindle their nomination and re-nominate for another position or it will go to a vote by the members at the Annual General Meeting.
- (c) Positions with no prior nomination will be open to nominations from the floor.
- (d) The appointment of a new committee can close once position a, c, d, e as per the constitution have been filled. All other positions can be filled at a later date
- (e) Elected committee shall assume their positions at the conclusion of the Annual General Meeting at which they are elected and shall hold their position until the conclusion of the next Annual General Meeting
- (f) Current committee can formally resign from their current committee position. Such resignation needs to be accepted by the president and / or vice president. Resignation takes effect from the time it has been accepted.

## **1.1 Sub Committees**

The elected committee has the right to form sub committees consisting of no more than ten (10) club members for any portfolio piece. All sub-committees and its membership must be approved by the committee at a committee meeting

## **2.0 Code of Conduct**

It is expected at all times that all members are to abide by the policies and procedures of the club. Education and coaching is considered essential at all levels to ensure all behaviours are sportsman like and at all times enhance the sport and the club. Repeat offences which lead to a report will result in disciplinary procedures being initiated. Disciplinary procedures are outlined in the clubs policies and procedures.

## **3.0 Expulsion and Suspension**

- (a) No person who has been expelled from the club shall be allowed to attend or participate in any event conducted by the club. In the case of expulsion the name of the expelled member shall be erased from the register of members and the members shall cease to enjoy the rights and privileges of membership.
- (b) No person who has been suspended at any level can participate in the clubs activities for the duration of their suspension. The club president will ensure their role is filled during this time to ensure consistency and compliance is maintained.

## **4.0 Club Patrons and Vice Patrons**

- (a) A nominated club patron must be nominated in writing and must accept this nomination in writing.
- (b) Up to three (3) vice patrons in hierarchy order can be nominated as stated in clause (a)
- (c) A club patron shall be a person who has made significant input into the club. A person who has the best interest of the club as per constitution. This person will be the top of the hierarchy.
- (d) A nominated and accepting patron will remain a patron for the duration of their life, until resignation or if expelled or suspended



## **5.0 Life Membership**

- (a) Life membership of the club is an award conferred upon as an individual who has made significant, sustained and lasting contribution to the club and its values as per constitution
- (b) A comprehensive statement addressing the contributions should be submitted to the committee of the club on the prescribed form addressing the reasons the application should be considered for the honorary award.
- (c) Life membership applications need to be addressed to the current committee for deliberation at their Forward planning meeting. The current committee shall vote if the application is a worthy recipient. The members at the annual general meeting will vote on the final decision of the application

## **6.0 Meetings**

- (a) The business of the Annual general Meeting shall be
- (i) Opening the meeting
  - (ii) Apologies for non-Attendance
  - (iii) Confirmation of the Minutes from the previous annual general meeting
  - (iv) Presidents Address
  - (v) Adoption of annual reports – Inc changes to constitution, policies and procedures and by laws
  - (vi) Adoption of bank balance
  - (vii) Thanks to the current committee and their step down from their position
  - (viii) Election of new committee positions
  - (ix) Confirmation of club patrons
  - (x) Confirmation of life members
  - (xi) General Business
  - (xii) Close of meeting

## **7.0 Standing Orders**

The chair shall

- (i) Make sure that the quorum is present at all times as per the constitution guidelines
- (ii) Ensure that no speaker speaks for an undue length of time or unnecessarily repeats points that have already been put before the meeting
- (iii) Terminate any discussions which is not at that time relevant to the business
- (iv) Decided who is entitled to the floor when two (2) or more speakers speak at the same time
- (v) If desired request that the proposer of a motion or amendment to submit it in writing.

### **7.1 Conduct of Speakers**

All remarks shall be addressed to the chairperson and any questions to another person shall be put through the chair. All speakers shall be positive in their address and adhere to the clubs code of conduct and policies and procedures at all times

### **7.2 Voting**

Voting shall be of show of hands or by ballot is stipulated in the constitution. All members making up the quorum it required to vote. All members making up the quorum is entitled to one vote only. In the events that the voting is equal, the question shall be declared on the vote of the Club President/ Chairperson

### **7.3 Motions**

Any person who wishes to change or modify a ruling within the club is required to put forward a motion at a clubs committee meeting. Such person must hold voting membership within the club. A motion must have a stipulated function and rationale. The person presenting the motion is referred to as the mover. The mover will be required to present the motion to the group, explaining why the motion has come about. The motion is required to be seconded by a member of the meetings quorum. Once seconded the motion can be debated. No speaker can speak more than once on any motion except in personal explanation exercising his or her right of reply. No more than two (2) speakers shall follow successively on the side of the question. The motion then needs to be voted on. The chairperson takes the votes. If carried by the majority vote, the motion shall be in place immediately